



Brush Farm House, 19 Lawson St, Eastwood  
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## **HIRE AGREEMENT**

### **Conditions of Hire**

1. Only financial members of the Guild may hire equipment.
2. If you want to take equipment out of the rooms, you must pay the deposit and hire fees and complete the details of the Hire Agreement form.
3. Equipment on hire must not be given to another person without the permission of the Guild's equipment officer
4. The hiring member is responsible for arranging transport and defraying all costs associated with moving the equipment from and back to the Guild rooms.
5. Deposits can be by cash, credit card or direct deposit and will be repaid by direct bank transfer when the equipment is returned in good order and all hire fees have been paid.
6. Hiring fees are to be paid in advance and are calculated on a calendar month basis (initially for 3 months) except for beginners who may rent equipment for the duration of the classes.
7. Keep the equipment in good working order and report any wear and tear. The cost of any major repair that needs to be made as a result of damage during the hire period will be taken out of the deposit.

**Looms** When transporting older table looms immobilise the heddle frames to prevent screws loosening. Screws on heddle frames should be checked and tightened occasionally, replacements are available from the Guild. **Springs:** do not stretch the springs by leaving shafts raised whilst you are not weaving. If it is necessary to change *heddles* from one shaft to another, please return them to the original shafts and make sure they face the same direction as the existing ones. Please remove any replacement heddles and clean fluff from beater channel.

**Spinning wheels** On return, make sure you return all bobbins and remove all spun yarn.

**Carders and Handcards** When you return them, all fibre is to be removed: by a vacuum cleaner.

### **Equipment Hire**

Article and Stock No ..... Receipt ..... Amount Paid.....

With accessories of .....

Deposit \$ ..... Monthly Hire Amount \$ ..... (cash/DD/CC)

Direct deposit to the Guild is the preferred payment method: Hand Weavers and Spinners Guild of NSW Inc, BSB: 112879, A/c: 043707452. Include your family name, "equipment hire". Also mail/email a hire agreement form to the Guild.

Start date of Hire ..... Number of Months hire paid .....

### **Hirer Details:** Attach photocopy of hirer's drivers licence

Name .....

Address .....

Phone ..... Email .....

I agree to abide by the above conditions and pay ongoing fees before they fall due.

Signature of Hirer ..... Date .....

For the deposit to be returned to the hirer's bank account directly, fill in the following details:

BSB ..... Account Number ..... Account Name .....

*The person organising the hire must enter all details in the Weaving/Spinning Notebook.*

*The hirer must notify the Equipment Officer when equipment is returned.*

*To hire equipment not listed, please contact a Committee member.*

*Hire contracts on wheels and looms run for at least 3 months (unused time will be refunded).*

## EQUIPMENT HIRING CHARGES 2024

EQUIPMENT	REGISTER NUMBER	RENT/Month	DEPOSIT
Bobbin winder and 20 bobbins	65	\$10	\$100
Blending board, blending hackle, carding board, hand carder and 2 clamps	22, 56, 97	\$10	\$60
Cord and rope maker	68	\$5	\$20
Drum carder, clamp, brush & spike	11, 29, 40, 92	\$20	\$100
Electric copper	62	\$10	\$50
Hand carders	47	\$10	\$20
Hat blocks	26	\$10	\$50
Inkle loom	49 - 55, 82, 77	\$10	\$20
Loom, Louet or Ashford folding, 8 shafts including reed, raddle, 1pr cross sticks, 2 shuttles and warping board	12L, 18A, 84A, 85L, 86A, 98A, 99A, 100A, 103A, 104A, 106A	\$35	\$200
Loom, other, 4-8 shafts including reed, raddle, 1pr cross sticks, 2 shuttles and warping board	3, 6, 8, 16, 20, 21, 25, 34, 81, 83, 89	\$20	\$100
Saori loom + accessory pack of book, boat shuttle & bobbins, warp extension rod. On return, charge \$6/m for warp = woven item plus 10% take up and fringes.	2	\$45	\$200
Loom, 16 shaft, 24" Robinson	19	\$20	\$100
Rigid heddle loom	15, 27, 28, 31, 32, 41	\$10	\$50
Knitters loom (rigid heddle)	94	\$20	\$100
Magnifying glass	91, 917	\$5	\$20
Marudai and bobbins	14	\$20	\$100
Raddle	61	\$5	\$20
Reed	60	\$10	\$50
Ski shuttle	72	\$10	\$20
Spinning wheels, double treadle	9, 13, 23, 35, 95, 96, 107, 108	\$35	\$200
Spinning wheel, old, Ashford, uprights, etc, including threading hook, lazy kate, 3 bobbins, niddy noddy	7, 36, 38, 43, 44, 45, 46, 48, 76, 80, 93	\$20	\$100
Spinning wheel, electric	37, 39, 88	\$20	\$100
Spinning Wheel, Princess Indian spinner	10	\$10	\$50
Swift	64, 78	\$10	\$50
Tapestry frame	42, 58, 63	\$5	\$20
Temple	69	\$10	\$50
Warping board	59	\$5	\$20
Wool combs: Viking, Teale, Valkyrie	24, 33, 71	\$20	\$100